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ABSTRACT

This document contains abstracts from 28 exemplary vocational guidance and counseling projects funded in Virginia during the 1980-81 school year. Of the projects included, nine are designed to increase vocational guidance and counseling for adults, ten are developed to increase vocational guidance and counseling services for handicapped persons, seven are devoted to developing local career information materials, and two are designed to develop comprehensive vocational guidance and counseling plans. Each abstract contains the project's objectives, methodology, a summary of the projects' contribution to vocational guidance and counseling, and the name, address, institutional affiliation, and telephone number of the project director. These abstracts may be of use to initiatcrs of similar programs. (Author/NRB)

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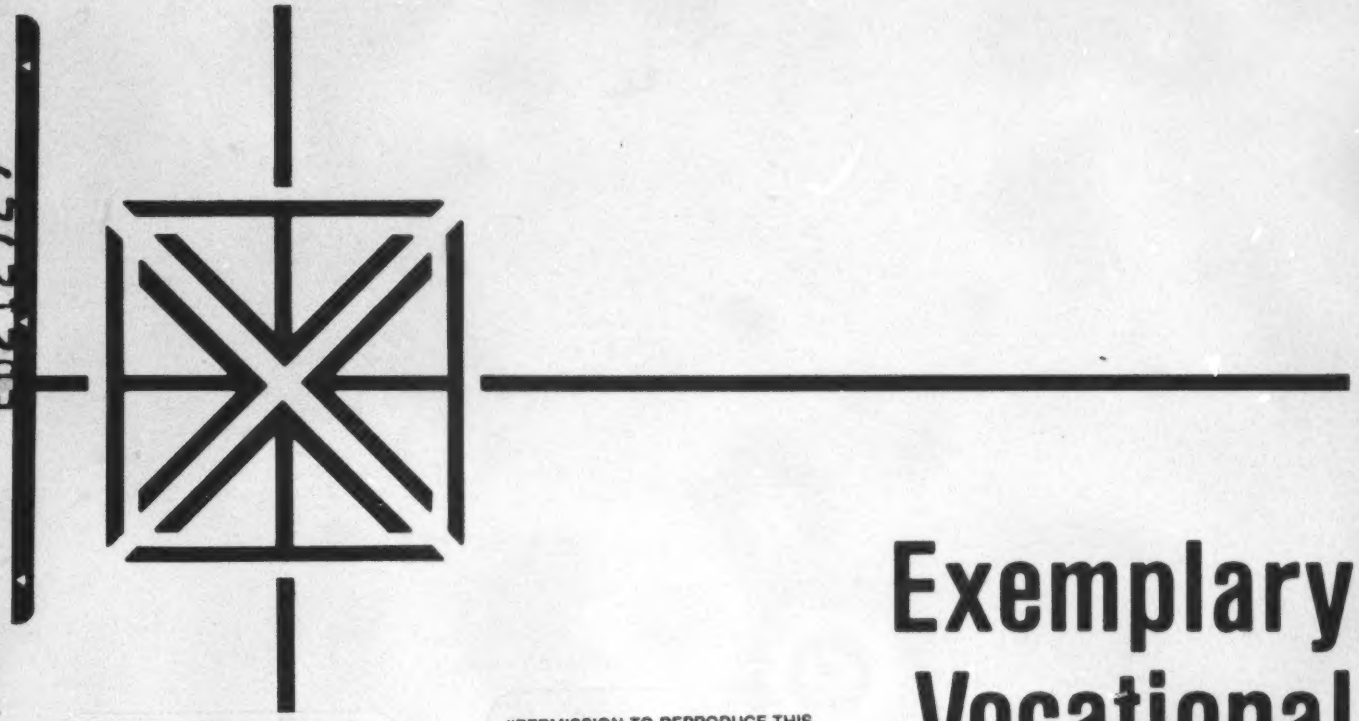

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Exemplary Vocational Guidance Projects

In Virginia

(1980-81 Project Abstracts)

VIRGINIA VOCATIONAL GUIDANCE PROGRAMS
College of Education
Virginia Tech
Blacksburg, Virginia 24061

Thomas H. Hohenshil
Director

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CG 015723

INTRODUCTION

During the 1980-81 school year, 28 exemplary vocational guidance and counseling projects were funded in the Commonwealth of Virginia through Title II (Vocational Education) of Public Law 94-482. Nine of the projects were designed to increase vocational guidance and counseling for adults, 10 were developed to increase vocational guidance and counseling services for handicapped persons, seven were devoted to developing local career information materials, and two were designed to develop comprehensive vocational guidance and counseling plans. Enclosed is a brief summary of each of the exemplary projects. Each abstract includes the project's objectives, methodology, and the name, address, institutional affiliation, and phone number of the project director. It is hoped that these abstracts and the experiences of the educational institutions represented will stimulate others to initiate programs of their own to expand vocational guidance and counseling services for adults and handicapped persons, develop local career information materials, and perfect comprehensive plans for vocational guidance and counseling. The overall supervision of these grants was provided by the College of Education, Division of Vocational Education, at Virginia Polytechnic Institute and State University, Blacksburg, Virginia.

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ABSTRACT

CAREER EDUCATION OPPORTUNITIES FOR ADULTS IN RURAL AREAS

Emory & Henry College

Project Director: Ms. Patsi B. Trollinger
Emory & Henry College
Emory, Virginia 24327
(703) 944-3121 ext. 23

Objectives:

1. To offer career planning services to adults concerned with mid-life career changes or vocational advancement.
2. To provide counselors and other human service professionals an opportunity to improve their understanding of the impact of mid-life career changes or vocational advancement on the adults whom they serve.
3. To cultivate the role of parents and volunteer youth workers as providers of career education services to children and youth; also to increase in these persons a better understanding of their own career planning needs.

Methodology:

1. Provision of a two-day workshop on a self-help strategy for adults considering mid-life career changes.
2. Provision of a workshop for human service professionals on the implications of mid-life career changes for adults whom they serve.
3. Provision of a workshop for parents and volunteer youth workers on their potential for supporting the career planning aspects of their children and youth.

Contribution to Vocational Guidance and Counseling:

Development and testing of models for (1) providing career planning and placement services directly to adults, (2) enhancing the capacity of human service professionals to provide career planning services to their clients and/or to understand the implications of these concerns in the context of other types of human services (mental health, pastoral care, etc.), and (3) tapping the neglected potential of parents and volunteer youth workers for the provision of career education.

ABSTRACT

THE CAREER LIFE ASSESSMENT SKILLS SERVICE: A PROGRAM TO MEET ADULT DEVELOPMENTAL NEEDS

(CLASS)

Northern Virginia Community College

Project Director: Ms. Bernadette Curtin
Dr. Fred Hecklinger
Northern Virginia Community College
Alexandria Campus
3001 N. Beauregard Street
Alexandria, Virginia 22311
(703) 323-4218

Objectives:

1. To develop and offer a series of workshops on eight topics important to the vocational/educationa needs of adults. They are:
   --Self Assessment
   --Job Market Information
   --Job Campaign Strategies
   --Job Keeping and Revitalization
   --The Federal Employment Process
   --Adult Needs in Returning to School
   --Career and Mid-Life Transitions
   --Pre-retirement Planning
2. To develop workbooks on each topic and to supplement these workbooks with audio-visual materials.
3. To obtain reference materials to support the CLASS program.
4. To use CLASS in conjunction with current orientation courses and other classes whenever appropriate.
5. To advertise CLASS to the community and whenever possible offer CLASS at off-campus locations.
6. To integrate CLASS as a self-sustaining part of the life/career planning services at the Alexandria Campus.

Methodology:

1. Obtain and/or develop appropriate audio-visual materials for the eigth areas of CLASS.
2. CLASS will be offered on the Alexandria Campus at least twice each quarter -- during the day and the evening hours.
3. Develop a self-instructional workbooks for the eight topics.
4. Publicize CLASS throughout the campus, NVCC, and the community to encourage maximum use.
5. Integrate CLASS into our life/career planning services.
6. Serve as a life/career planning model for adults in the community college setting.

Contribution to Vocational Guidance and Counseling:

CLASS will assist adults with their life/career planning needs in the community, in the classroom, in regularly scheduled workshops, and in a self-instructional mode.

ABSTRACT

EXPANDING HORIZONS IN VOCATIONAL COUNSELING FOR ADULTS

Patrick Henry Community College

Project Director: Dr. David G. Glendy
Patrick Henry Community College
P.O. Drawer 5311
Martinsville, Virginia 42112
(703) 638-8777

Objectives:

1. To develop and implement in-service training programs for counselors and other personnel who provide career guidance services for adults.
2. To develop programs for men and women to explore traditional and non-traditional careers.
3. To plan and implement career and self-assessment and counseling programs for adults.
4. To develop and implement programs for adults to increase their job seeking and job holding skills.

Methodology:

The project will be accomplished through varied activities. Seven workshops will be planned and implemented to assist adults in such areas as making career plans, becoming knowledgeable about career options, exploring individual potential, job skills, and other topics aimed at making realistic life-long planning/decisions. In-service training will involve bringing expertise to the college as well as sending personnel to appropriate workshops and conventions. Materials free of sex and age bias will also be utilized.

Contribution to Vocational Guidance and Counseling:

This project will contribute to vocational guidance and education for adults by providing in-service education for personnel involved with assisting adults in career decision making, planning, and motivation. This project will also provide opportunities for adults to meet and observe work role models, to explore their potential in the job force, and to increase their career decision making skills to become more productive adults.

ABSTRACT

"SIGI"-COMPUTER ASSISTANCE TO IMPROVE VOCATIONAL COUNSELING FOR ADULTS

Randolph-Macon College

Project Director: Dr. Russell A. Bourne, Jr.
Randolph-Macon College
Ashland, Virginia 23005
(703) 798-8372

Objectives:

1. To plan and implement career and self-assessment counseling programs for adults.
2. To plan and implement activities for adults to develop specific career plans.
3. To develop and implement career guidance plans for older adults.
4. To develop and implement pre-vocational exploration programs for adults.
5. To convert and adapt "SIGI" for use with 1977 Standard FORTRAN language.

Methodology:

1. To offer the vocational testing and work values exploration of "SIGI" to the target population.
2. To provide individual counseling sessions for program participants.
3. To provide counseling activities for older adults.
4. To arrange pre-vocational exploration programs for student population and to make contacts for interview opportunities for non-student population.
5. To adapt "SIGI" software for use with College computer.

Contribution to Vocational Guidance and Counseling:

1. To facilitate and to enhance the ability of persons to make career decisions.
2. To evaluate and compare the benefit derived from a system of computer-assisted guidance with that provided by traditional vocational methods.
3. To adapt the current "SIGI" system so that it may be used by other institutions currently using the 1977 Standard FORTRAN language.

ABSTRACT

VOCATIONAL GUIDANCE FOR ADULTS

University of Virginia

Project Director: Dr. William H. Van Hoose
Counselor Education Department
School of Education
Ruffner Hall
University of Virginia
405 Emmet Street
Charlottesville, Virginia 22903
(703) 924-3400

Objectives:

1. To plan and develop a self assessment and career counseling center for adults in Central Virginia.
2. To implement an in-service training program for counselors, adult educators, vocational educators, and other professional personnel who provide services to adults.
3. To acquire, develop, and disseminate career information for adults and to provide a wide range of career guidance services to groups of adults as well as to individuals.

Methodology:

The program described in this proposal has two major components: (1) training counselors and other personnel to provide career counseling/guidance to adults, and (2) establishing a Counseling and Career Guidance Center for Adults. The two components are closely linked. The center will serve as a training and resources center for students taking courses provided by the project, and adults using the center will have the services of persons already involved in working with adults but who are receiving additional preparation.

Contribution to Vocational Guidance and Counseling:

This project will provide direct vocational guidance services to a large number of people during its first year of operation. It has the potential for having a major impact on vocational guidance for adults throughout Central Virginia.

ABSTRACT

IMPROVING VOCATIONAL GUIDANCE AND COUNSELING FOR ADULTS

Virginia Tech

Project Director: Dr. Johnnie Miles
201 UCOB
Virginia Tech
Blacksburg, Virginia 24061
(703) 961-7572

Objectives:

1. To assess the specific needs of teachers of adults as related to vocational guidance.
2. To conduct an assessment of the adult students to identify and prioritize the specific guidance needs.
3. To develop materials and modules to be used by students in developing career plans.
4. To develop a manual which will provide information and activities for teachers in providing career and vocational guidance.
5. To provide training for a select group of teachers through a two-day workshop as a way of pilot testing the program and manual.
6. To provide on-site consultation to teachers as they implement components of the program.
7. To assess the impact of the training on teachers' attitudes and behavior and impact of modules on students' behavior.

Methodology:

To improve the potential of teachers of adults for delivering vocational guidance services, a project has been developed to increase their knowledge and skill in critical areas. A manual will be developed for use by teachers to assist them in providing career information and in designing guidance activities for incorporation into their courses. Modules will be developed for students to assist them in making effective career decisions. The manual and modules will be developed around needs identified through a survey of teachers and students respectively.

Contribution to Vocational Guidance and Counseling:

Teachers of adults and adult students will learn more about career options in general and those resulting from vocational training. They will learn about employment opportunities, job-search skills, how to hold jobs, decision-making, and about employment outlook. The knowledge of what vocational education can bring will probably result in increased referral of students for vocational training as well as increased enrollment.

ABSTRACT

STATE-WIDE CONFERENCE ON EDUCATIONAL BROKERING

Virginia Tech

Project Director: Dr. Harold Stubblefield
207 UCOB
Virginia Tech
Blacksburg, Virginia 24061
(703) 961-7577

Objectives:

1. To develop a written document that provides a synthesis of the educational brokering movement and its "theory."
2. To perform on-site visitations of several model educational brokering programs in order to gain greater insight into the movement and judge the gap between theory and practice.
3. To hold a conference composed of vocational guidance and education practitioners for disseminating the concept of educational brokering.

    a. To help participants assess the need for a brokering service in their community
    b. To provide participants with a working knowledge of the procedures for organizing and maintaining an educational brokering system with a special emphasis on:

        (1) determination of services
        (2) targeting of client groups
        (3) organizational staffing
        (4) organizational structure
        (5) relationship to other institutions
        (6) financial arrangements
        (7) strategies for attracting clientele
        (8) methods for evaluating services

4. Conduct a follow up study on conference participants in order to measure their attitudes toward educational brokering and actions taken toward establishing a brokering system in their community.

Contributions to Vocational Guidance and Counseling:

Objective number 1, to develop a synthesis of the educational brokering movement and its theory, will be accomplished by a thorough review of the literature on the concept. This step will provide a foundation for the remaining objectives.

The second objective, on-site visitation of several select model educational brokering services, is a logical extension of the first objective. The literature will serve as a guide for identifying the most exemplary programs. The accomplishment of this task will permit an assessment of the gulf between brokering theory and brokering practice tempered with reality.

Objective number 3, a dissemination conference on educational brokering, will be a major activity of the project. To illustrate how the conference related objectives will be attained, the framework of the proposed conference will be outlined below.

ABSTRACT

PROJECT PARAGON: A PILOT/MODEL VOCATIONAL COUNSELING AND CONSULTATION PROGRAM FOR ADULT WORKERS

Virgina Tech

Project Director: Dr. Carl McDaniels
Mr. Albin T. Butts
206 UCOB
Virginia Tech
Blacksburg, Virginia 24061
(703) 961-6890
(703) 961-5301

Objectives:

1. To improve employee awareness of their career-related, personal characteristics.
2. To improve employee awareness of available educational/ occupational opportunities.
3. To help employees organize educational-occupational information in conjunction with assessed personal characteristics.
4. To help employees organize educational-occupational information in conjunction with assessed personal characteristics.
5. To improve employee effectiveness by providing job-related seminars and workshops.
6. To facilitate worker adjustment in the pre-retirement and post-retirement periods.
7. To assist employees by coordinating community referrals.
8. To share project developments with interested state personnel leaders and professional counselors.

Methodology:

Adult employee vocational development will be enhanced by providing:

1. Vocational assessment services
2. Vocational counseling services
3. Vocational consultation services
4. Personal referral services
5. Special topic career seminars/workshops
6. Information sharing among concerned personnel/counseling professionals

Contribution to Vocational Guidance and Counseling:

This project is a pilot, state - employee services program which features a collaborative relationship between a state university personnel services office and professional counselor education program. It represents a model program designed to provide exemplary vocational development service to adult employees working in a university setting. Its contribution to Vocational Guidance and

Counseli[illegible] will rest upon the degree to which the services provided are effective and the extent to which applied procedures possess transfer of application to other state organizational settings.

ABSTRACT

MEETING THE VOCATIONAL GUIDANCE AND COUNSELING NEEDS OF ADULTS

Wytheville Community College

Project Director: Dr. Thomas L. Barnes
Wytheville Community College
Wytheville, Virginia 24382
(703) 228-5541

Objectives:

1. To develop and implement special in-service training programs designed to enhance the skills of professionals who provide vocational guidance and counseling to adults.
2. To develop, purchase, and disseminate career information materials for adults within the service area of Wytheville Community College.
3. To develop and implement programs which stress effective job seeking and job holding skills needed by adults in the world of work.
4. To identify and support participation by the counseling staff, faculty, and other personnel at Wytheville Community College in conferences and workshops which emphasize improved vocational guidance and counseling for adults.

Methodology:

1. Develop and conduct in-service training programs focusing on the psychological needs of adults, adult decision-making, appropriate counseling techniques for adult clients, and meeting the needs of special adult populations.
2. Develop a "community services" brochure of Wytheville Community College and select relevant career education materials to supplement existing vocational information for adults at the college.
3. Conduct and videotape seminars on employment skills, utilizing a professional consultant and appropriate vocational educational materials.
4. Send representatives of the various college divisions to selected vocational educational conferences and workshops for working with adult learners and have participants share this professional growth with the other members of the college community upon their return.

Contribution to Vocational Guidance and Counseling:

This project will provide a possible means to improve and upgrade the quality of vocational guidance and counseling services offered to adults within the service area of Wytheville Community College.

ABSTRACT

PASSPORTS FOR THE HANDICAPPED:
A PROGRAM TO PROVIDE LIFE CENTERED CAREER AND VOCATIONAL EDUCATION AND COUNSELING

Charlottesville Public Schools

Project Director: Ms. Anne Weygant, Special Education
Ms. Meryl Bethenhal, Career Education Planner
Jefferson Annex
4th Street,NW
Charlottesville, Virginia 22903
(804) 296-4159

Objectives:

1. To involve guidance counselors, special educators, and school psychologists in the delivery of a comprehensive curriculum for handicapped middle and high school students emphasizing prevocational, vocational, pre-employment, and employability skills.
2. To develop and deliver programs to involve parents in the career decision making of their handicapped children.
3. To provide opportunities for handicapped students to meet and observe possible work role models, both on-site and in the classroom.
4. To publish a manual describing local employment opportunities for handicapped persons.

Methodology:

1. Plan and conduct a two day pre-service workshop for special education teachers, guidance counselors, and school psychologists focusing on implementation of the comprehensive curriculum.
2. Plan and conduct a series of nine programs for parents of handicapped children. Topics of include: work options for exceptional children, local employment opportunities, parent participation in the decision making of their children, legal rights of the handicapped, etc. A parent counselor will serve as discussant for all programs.
3. Organize a series of field trips for handicapped students to local business/industry and non-profit agencies employing the handicapped.
4. Arrange for a series of speakers to provide opportunities for special education students to meet possible work role models from handicapped populations.
5. Plan and deliver a two day workshop for special educators, guidance personnel, and school psychologists to evaluate the curriculum, formalize linkages, and heighten the awareness of each group's understanding of the others' responsibilities.

6. Publish information (previously gathered) in an illustrated manual describing local employment opportunities for handicapped students. Manual will be used to identify appropriate field trip sites and possible speakers, as well as for placement purposes.

Contribution to Vocational Guidance and Counseling:

This project will contribute to the vocational education of the handicapped student in Charlottesville by providing a comprehensive employability skills program, opportunities to observe work role models, and facilitating the involvement of guidance counselors, school psychologists, and parents in the career planning of their handicapped children/clients. It may also serve as a model for other school districts or agencies attempting to develop a similar program.

ABSTRACT

"I AM SOMEBODY-AND IMPORTANT"-
VOCATIONAL GUIDANCE FOR THE CULTURALLY/SOCIALLY DISADVANTAGED

Culpeper County Junior High School

Project Director: Ms. Joan Bloomer
Assistant Principal
Culpeper County Junior High Schools
500 Achievement Drive
Culpeper, Virginia 22701
(703) 825-4141

Objectives:

1. To provide an opportunity for key faculty and staff members, counselors, and students to experience and learn techniques to communicate with and to enhance teaching of the culturally/socially disadvantaged.
2. To develop a curriculum guide for incorporating vocational and career awareness information into the teacher-advisor and in-school suspension program.
3. To assist students in better understanding themselves, in developing an awareness of individual potentials, and to understand their roles in future vocational opportunities.
4. To prepare packets of materials to achieve the goals of the curriculum guides for the teacher-advisor and in-school suspension programs.

Methodology:

1. Staff development programs will be established to assist teachers in learning techniques of communications with and enhancement of learning of the culturally/socially disadvantaged.
2. Workshop sessions will be conducted for the purpose of developing curriculum guides for vocational and career awareness programs.
3. Seventh grade students will be enrolled in designated classes for learning to understand themselves better, to become aware of the individual potentials, and to understand their roles in vocational opportunities.
4. All students who are assigned to in-school suspension will receive instruction in self-awareness, responsibility, decision-making, and career opportunities.
5. Packets of materials will be prepared in workshop sessions to achieve the goals developed in the curriculum guides.

Contribution to Vocational Guidance and Counseling:

This project will contribute to vocational education by educating counselors, teachers, and administrators to provide better services to the culturally/socially disadvantaged. Curriculum guides and accompanying teaching techniques and materials will be developed and available for use in middle schools.

ABSTRACT

THE OTHER HALF, EDUCATING EMPLOYERS ABOUT HANDICAPPED WORKERS

F.O.R.E., Inc.

Project Director: Mr. R.E. Huntley
P.O. Box 528
Remington, Virginia 22734
(703) 439-3505

Objectives:

1. To increase job placement and lower employment barriers of vocationally trained, handicapped persons within the district through a program of employer education and public awareness.
2. To provide placement personnel with information regarding the barriers to employment faced by the handicapped and with information regarding employer needs and attitudes toward placement.
3. To develop and implement an evaluation program aimed at assessing the impact of the program on local employment statistics.
4. To publish and disseminate information on the program for use throughout the state so that employment barriers may be reduced.

Methodology:

1. Research model programs of this type, contact Federal and State Agencies dealing with such programs to develop planning and avoid reinventing the wheel.
2. Develop or acquire materials for the project (e.g. brochures, films, ads) arrange for speakers, develop or acquire mailing pieces.
3. Develop and implement outreach effort to employers and placement personnel, utilizing: direct mail, telephone, local civic and business groups, and a series of newspaper articles dealing with the subject to raise general public awareness.
4. Conduct three workshop sessions for employers to inform them of: handicapping conditions, abilities and limitations of the handicapped; Section 503 and 504 compliance, problems and solutions in hiring the handicapped, Vocational Education Programs, special equipment modifications and employer incentive programs (OJT, Tax Credits).
5. Conduct two workshops for placement personnel aimed at placing the handicapped utilizing information gained from employers at the employer workshops. (feedback)
6. Assess attitudinal changes resulting from employer workshops.
7. Publish and disseminate information on conducting the program and results of employer feedback for use throughout the state.

Contribution to Vocational Guidance and Counseling:

The program should result in:

1. Increased placement of the handicapped.
2. Greater employer and public awareness of the Vocational Education Programs.
3. Increased participation in Vocational Education Programs by employers.
4. Information gained from employers which will allow Vocational Educators to see that their curriculum and facilities are more closely aligned with current industry needs and practices.
5. Possible increased enrollment in Vocational Education Programs resulting from increased possiblity of employment.
6. Mainstreaming, the inclusion of the less severally handicapped in the Vocational Education Program owing to a greater possibility of placement.

ABSTRACT

IMPROVING VOCATIONAL GUIDANCE AND COUNSELING FOR DISADVANTAGED AND/OR HANDICAPPED STUDENTS IN SECONDARY SCHOOLS OF HALIFAX COUNTY AND SOUTH BOSTON CITY

Halifax County-South Boston Joint Committee for Control

Project Director: Mr. Henry Harrison
P.O. Box 805
Halifax, Virginia 24558
(804) 476-2171

Objectives:

1. To provide inservice programs to familiarize counselors, teachers, administrators and school psychologists with pre-vocational and vocational needs of disadvantaged and/or handicapped students.
2. To increase the counselors' knowledge of successful vocational guidance programs in Virginia.
3. To conduct a local survey on occupations available to disadvantaged handicapped students.
4. To develop local career information materials for disadvantaged handicapped students.
5. To select, purchase and initiate career resource centers at each secondary school in Halifax County and South Boston City concentrating on careers for the disadvantaged and/or handicapped.

Methodology:

All counselors, teachers, administrators and school psychologists will be involved in an inservice program dealing with the vocational needs of disadvantaged and/or handicapped students. Counselors and vocational teachers will visit successfull vocational guidance programs in Virginia. A needs assessment survey will be made of local business and industries, and a chart series providing career information will be produced as a result. Career resource centers will be established and receive materials appropriate to the target population.

Contribution to Vocational Guidance and Counseling:

As a result of the inservice program, observations of successful vocational guidance programs and the cooperation of local business and industry, awareness of the vocational needs of disadvantaged and/or handicapped students will be increased and more positive attitudes will be developed toward meeting these needs. Disadvantaged and/or handicapped students will have a more positive and realistic approach to future employment through access to the career information chart series and the resource centers.

ABSTRACT

HANDICAPPED/DISADVANTAGED OPPORTUNITIES FOR PROGRAMS OF EMPLOYMENT (HOPE)

Lee County Public Schools

Project Director: Mrs. Tilda Pope
P. O. Box 98
Jonesville, Virginia 24263
(703) 347-2107

Objectives:

1. To provide inservice programs for guidance personnel, special education and teachers of the disadvantaged.
2. To provide parents information about career decision making for the handicapped and disadvantaged children.
3. To provide opportunity for handicapped and disadvantaged students to meet and observe work role models from handicapped and disadvantaged populations.
4. To select career information, orientation and exploration programs specifically designed for the handicapped and disadvantaged students.
5. To develop an employability skills curriculum for use with handicapped and disadvantaged students.

Methodology:

1. Secure a consultant to provide inservice to project participants.
2. Secure a listing of employers who hire handicapped/disadvantaged.
3. Have a panel of successfully handicapped persons to discuss with parents of handicapped/disadvantaged students the ways to overcome problems and obstacles in life--professionally and socially.
4. Conduct student field trips to work sites.
5. Select and purchase career awareness, orientation and employment preparation materials. In addition, indexing and presenting mini-workshops with faculties on the availabilities of the materials.
6. Develop an employability skills curriculum.

Contribution to Vocational Guidance and Counseling:

1. Establish awareness inservice programs for school counselors and teachers of the handicapped and disadvantaged.
2. Provide handicapped/disadvantaged students with an opportunity to meet and observe work role models.
3. Develop an employability skills curriculum by the instructors for their handicapped/disadvantaged students.
4. Prepare and maintain a listing of educational, vocational, and occupational training opportunities for handicapped/disadvantaged students.

5. Disseminate career information for the orientation, exploration and preparation of handicapped, disadvantaged students for the vocational offering in Lee County Schools.
6. Assist parents to overcome barriers their handicapped/disadvantaged children will face, through a panel discussion led by successful handicapped/disadvantaged persons in business/industry.

ABSTRACT

IMPROVING VOCATIONAL GUIDANCE FOR DISADVANTAGED AND HANDICAPPED YOUTH IN MONTGOMERY COUNTY

Montgomery County School Board

Project Director: Dr. Claire Cole
Blacksburg Middle School
Main Street
Blacksburg, Virginia 24060
(703) 552-2401

Objectives:

1. To teach job search and job-holding skills to EMR and severely physically handicapped students.
2. To evaluate the school climate in middle and secondary schools and its effect of retaining disadvantaged students in schools.
3. To improve counselors' skills in working with handicapped and disadvantaged youth.

Methodology:

1. Through classroom instruction and a simulated work experience program handicapped students will learn job search, job keeping, and independent living skills.
2. A method of evaluating school climate will be devised with the assistance of consultants; data collected will be computer-analyzed. A review of the literature on school climate and disadvantaged will be conducted.
3. Counselors will receive intensive training in helping disadvantaged and handicapped youth through conference attendance and other types of instruction.
4. Materials will be purchased for career resource centers; a center will be established at AEP: and students in EMR classes, AEP, and Project Advance will learn local information through speakers and field trips.

Contribution to Vocational Guidance and Counseling:

1. Handicapped students will be better equipped to find and hold jobs after completing the program.
2. Montgomery County will possess the information needed to look at changes desirable in school climate.
3. Counselors will be better trained to work with disadvantaged and handicapped youth.
4. Disadvantaged and handicapped youth will have up-to-date career information of both a general nature and about the locality.

ABSTRACT

"INNER CITY STUDENTS NEED VOCATIONAL GUIDANCE THE MOST"

Norfolk Public Schools

Project Director: Dr. Pamela C. Kloeppel
800 E. City Hall Avenue
Norfolk, Virginia 23501
(804) 441-2311

Objectives:

1. To familiarize counselors with the non-professional job scene in Tidewater: entrance requirements, pay, unionism, future trends, local programs for the disadvantaged, etc.
2. To develop and hold four group guidance sessions with over 2,000 disadvantaged and/or handicapped senior high school students. Topics will include interest inventories, vocational opportunities in Norfolk Public Schools, the local job scene, and interview techniques.
3. To provide a Guidance Information System (GIS) printout to over 2,00 disadvantaged and/or handicapped senior high students.
4. To hold a motivational buffet luncheon for Tidewater employers and Norfolk Public Schools counselors.
5. To hold a Tidewater Job Scene Fair for 1,000 disadvantaged and/or handicapped senior high students.
6. To develop software for a computerized local employment file, "The Tidewater Job Scene".
7. To provide an inservice for vocational and special education teachers and supervisors on the computerized file, "The Tidewater Job Scene."
8. To disseminate information about vocational guidance and counseling in Norfolk Public Schools.

Methodology:

Counselors will attend a two day in-service on Tidewater employment in August as well as a motivational luncheon with representatives from the business world. Using this knowledge and materials from the career resource centers in each senior high school, counselors will conduct at least four group guidance sessions each nine weeks, involving interest inventories, vocational opportuntities in Tidewater, and job interview skills. They will advertise and attend the Tidewater Job Scene Fair at Scope. They will supervise the distribution of over 1,000 GIS vocational "searches" to students based on student goals, interests, and needs. Through these activities over 2,000 disadvantaged and/or handicapped students will receive vocational guidance and counseling.

In addition, a computerized file, "The Tidewater Job Scene" will be developed by a local consultant. This file will be accessible through the computer terminals in each senior high school in Norfolk.

Contribution to Vocational Guidance and Counseling:

Forty senior high counselors in Norfolk Public Schools will learn about the vocational opportunities in Tidewater and understand the rewards of jobs not requiring college degrees. Furthermore, they will use their classroom guidance skills for the first time in six years. Counselors have spent the last six years in their offices tabulating credits on the phase elective system.

Two thousand low income and 324 handicapped students will participate in four vocational group sessions. They will also receive GIS printouts of jobs which meet their interests, needs, and educational plans. In addition they will have access in the 1981-82 school year to the computerized file "The Tidewater Job Scene". Over 1,000 disadvantaged and handicapped students in Norfolk Public Schools will be bused to the Tidewater Job Scene Fair at Scope. Others will be invited to attend but must provide their own transportation.

Twenty vocational and special education supervisors and teachers will be introduced to the computerized file, "The Tidewater Job Scene." They in turn will introduce and encourage its use among their staff.

This program will become a model in the State of Virginia for vocational guidance for the handicapped.

ABSTRACT

"IMPROVING VOCATIONAL GUIDANCE AND COUNSELING SERVICES FOR THE HEARING IMPAIRED COMMUNITY COLLEGE STUDENT"

Radford Univeristy

Project Director: Dr. Joseph A. Kloba
Dr. John M. McPhail
Radford Univeristy
Norwood Street
Radford, Virginia 24142
(703) 731-5238
(703) 731-5214

Objectives:

This project will improve vocational guidance and counseling for deaf students at New River Community College by:

1. Planning, developing, and producing a series of six one-half hour video tapes for use with deaf students focusing on basic vocational guidance and counseling (i.e. career development) concepts. Each tape will be designed to include sound, manual signing, and captioning.
2. Organizing, designing, and implementing two graduate credit-granting courses for the in-service training of community college instructors and counselors focusing on career development of the deaf, and the modification of teaching and counseling materials/strategies for use with the deaf.
3. Planning, developing, implementing a comprehensive educational workshop for community college and high school students and their parents/guardians living in the fourth planning district of Virginia.

Methodology:

1. Six one-half hour video tapes that will include sound, manual signing, and caption will be developed. The focus of the six tapes will be (A) Introduction to career development, and accompanying motivational material, (B) Values and mechanics of decision making strategies, (C) Identification of individual skills and translation to the work world, (D) Occupational information, establishing - how to gather information, establishing information contacts, "networking"; (E) constructing portfolios, resumes, and completing job applications; and (F) Employment interviewing, including use of an interpreter in an interview.
2. Radford University will offer two in-service graduate courses during the Fall 1980 and Winter 1980-81 quarters for instructors and counselors at New River Community College. These courses will be experimental in nature and serve to help instructors and counselors adapt existing or develop new materials and strategies for use in effective vocationally oriented teaching and counseling with deaf students.

3. A day long workshop will be developed that will focus on (A) legal, educational, and employment rights of the deaf, (B) special educational and community services available to the deaf, and (C) indivdual deaf student-parent development of an educational-employment plan consistent with student strengths and work world realitites.

Contribution to Vocational Guidance and Counseling:

Provides accurate and usable information to deaf students regarding vocational and employment concepts and skills.

Provides instructors and counselors with an understanding of and skills necessary to modify strategies and materials for use with the deaf.

A means of expanding vocational options for the deaf student, and assisting the deaf student and his parents in overcoming their own stereotypic notions regarding deaf student capabilities and limitations.

ABSTRACT

IMPROVING VOCATIONAL GUIDANCE AND COUNSELING FOR DISADVANTAGED AND/OR HANDICAPPED STUDENTS

Tidewater Community College

Project Director: Dr. Samuel H. Lamb, Jr.
1700 College Cresent
Virginia Beach Campus
Virginia Beach, Virginia 23456
(804) 427-1640

Objectives:

1. To improve vocational guidance services for the handicapped.
2. To increase the ability of vocational guidance counselors to work with handicapped students.
3. To increase the ability of vocational guidance counselors to work with employers of handicapped students.
4. To provide college and secondary school personnel with resource materials to increase their understanding of handicapped students and the counselor's ability to assist them.

Methodology:

Three distinctly different workshops will be conducted during the 1980-81 academic year, one during each of the Fall, Winter, and Spring quarters. They will be held in a location central to the three Tidewater Community College Campus and the five surrounding city secondary school systems of Chesapeake, Norfolk, Portsmouth, Suffolk and Virginia Beach. Topics of the workshops will include (1) Creating Counselor Empathy for Handicapped Students. (2) Legal and Ethical Aspects of Counseling Handicapped Students and (3) Working with Employers of Handicapped Students. Each workshop will utilize local, state and nationally recognized consultants to instruct invited Tidewater area secondary and higher education faculty, counselors and administrators. The workshops will be one day each, lecture and demonstrator, and will provide each participant with appropriate resource materials.

Contribution to Vocational Guidance and Counseling:

Providing secondary and higher education level vocational education counselors, faculty and administrators with skills to better serve the needs of handicapped students will contribute greatly to vocational efforts. Both the counselors abilities will be strenghtened and the students potential for employment will be increased.

ABSTRACT

PROVIDING COUNSELING, CAREER INFORMATION, AND COORDINATION TO HANDICAPPED STUDENT IN THE EMPLOYMENT TRAINING PROGRAM AT VALLEY VOCATIONAL TECHNICAL CENTER (SECOND PHASE)

Valley Vocational Technical Center

Proejct Director: Ms. Elizabeth M. Curry
Ms. Berchie H. Haycock
Fisherville, Virginia 22939
(703) 886-2379

Objectives:

1. To provide inservice programs (consultants and/or workshops) for counselors and teachers in such areas as the needs of handicapped students.
2. To provide inservice to the Employment Training Program teachers in the use and integration of materials purchased under last year's grant (to include the career resource materials and the work sample system).
3. To continue with the development of an employability skills program.
4. To continue parental contacts and relationships established last year as well as to establish those contacts for new students through home visits.
5. To establish potential employer contacts to provide guest speakers, to "sponsor" a field trip, and to provide and maintain teacher/employer dialogue (to include personnel from Woodrow Wilson Rehabilitation Center.)

Methodology:

All counselors and teachers, especially those invovled with the Employment Training Program, will be provided inservice activities dealing with the needs of the handicapped student. Also, those teachers, counselors, and administrators involved with the Employment Training Program will be provided inservice in the use and integration of the materials (includes career resource materials as well as the work sample system) purchased under last year's grant. The employability skills program that was outlined last year, with one area fully developed, will be further defined and developed. Parental relationships that were established last year will be continued through home visits as needed with visits also being made to the homes of any new students. Potential employers will be invited to visit the Employment Training Program as guest speakers and to engage in a dialogue with the teachers on the nature of their students. A field trip to a potential employer is also planned.

Contributions to Vocational Guidance and Counseling:

1. Teachers and counselors will have a greater understanding and knowledge of the needs of the handicapped student.
2. Employment Training Program teachers, counselors, and administrators will have a greater understanding of and knowledge about the content, use and integration of career resource materials and a work sample system.
3. An employability skills program will be fully developed.
4. Positive feelings about the Employment Training Program established under Phase One home visits will be reinforced for those students continuing in the program and established for new students.
5. Potential employers will have a greater understanding of the characteristics of EMR student; what the students have learned about on-the-job skills and behaviors will be reinforced by the guest speakers and field trip.

ABSTRACT

AWARE: A PROJECT TO IMPROVE VOCATIONAL GUIDANCE AND COUNSELING BY DEVELOPING LOCAL VOCATIONAL MATERIALS

Charlottesville Public Schools

Project Director: Mr. Ronald Hutchinson
Charlottesville High School
Charlottesville, Virginia 22903
(804) 296-5131

Objectives:

1. To provide opportunities for vocational educators, classroom teachers, and guidance counselors to obtain current information on local employment and training opportunities for high school graduates.
2. To assess local employment opportunities for persons with a high school diploma, and to produce the results in a manual for guidance, faculty and student use.
3. To develop profiles of local businesses/industries to be included in the employment and training opportunities for high school graduates.

Methodology:

1. Provide for the formations of six information gathering teams each consisting of one guidance counselor, one vocational educator, and two non-vocational subject area teachers.
2. Plan and conduct inservice for participating teachers and counselors focusing on methods for collecting relevant employment information.
3. Provide for each information gathering team to visit local business/industry to collect relevant information.
4. Develop profiles of local business/industry through contact with associations, agencies and individual companies.
5. Produce an employment and training opportunities manual.
6. Involve selected Charlottesville High Schools students in the production of an audio/visual presentation of local employment opportunities under the direction of the Charlottesville High School media specialist.

Contribution to Vocational Guidance and Counseling:

This project will facilitate vocational counseling by providing accurate information on local employment and training opportunities. The project will promote a greater understanding of vocational opportunites among general high school staff by providing an opportunity for counselors and teachers to learn the total scope of employment and training opportunities in the Charlottesville/Albermarle area through first hand on-site experience. This experience will help to improve teacher understanding and support of non-college vocational plans.

ABSTRACT

DEVELOPING VOCATIONAL EDUCATION MATERIALS FOR A LIBERAL ARTS COLLEGE

Emory and Henry College

Project Director: Ms. Patsi B. Trollinger
Emory and Henry College
Emory, Virginia 24327
(703) 944-3121 ext. 23

Objectives:

1. To enhance the vocational knowledge of students and also to encourage their use of career planning and placement services.
2. To improve faculty understanding of career planning and place- services; to solicit their support in the provision of these services.
3. To provide more and better information about Emory and Henry to area businesses and agencies which are potential employers and/or hosts for internships.

Methodology:

1. Prepare a series of written materials and audio-visuals targeted to currently enrolled students at Emory and Henry, with attention to the importance of presenting messages appropriate to the concerns of students at various stages in their college studies and also distributing the information with an eye to good timing.
2. To evaluate and improve the types of information which have been provided to faculty members in the past concerning career planning and placement; to develop new types of information for the faculty.
3. To develop and distribute an information piece on Emory and Henry to potential employers and internship sites.

Contribution to Vocational Guidance and Counseling:

This project will develop and test model types of career information appropriate for dissemination by colleges, especially those whose career education programs are hampered by one of the following factors: small size, rural location, and/or "pure" liberal arts curriculum.

ABSTRACT

LEE COUNTY SCHOOLS VOCATIONAL GUIDANCE EMPLOYMENT DIRECTORY

Lee County School Division

Project Director: Mrs. Tilda Pope
Lee County School Board
P.O. Box 98
Jonesville, Virginia 26263
(703) 346-2107
(703) 346-3762

Objectives:

To develop a manual of area business/industry profiles for utilization within the community and school system.

Methodology:

1. Secure the names and locations of area business/industry firms from the Virginia Employment Commission and the LENOWISCO Planning District Commission of those who employ ten or more employees.
2. Visit the business/industry firms to obtain the job titles of each position, the number of positions, the general duties, and the qualifications.
3. Code each job title with the appropriate Dictionary of Occupational Titles number.
4. Process the data for printing, distribution, and integration into the secondary Career Resource Centers.

Contribution to Vocational Guidance and Counseling:

1. Provide first hand knowledge of the vocational opportunities that exist within area business/industry for high school students.
2. Link educators with area business/industry by classifying job titles that exist in the service area.
3. Provide career planning information to the secondary students in Lee County Schools.
4. Help alleviate many problems students experience in job seeking by having a directory to match their skills with job qualifications.
5. Develop effective vocational-guidance strategies for counseling students in the area of career planning.

ABSTRACT

IMPROVING VOCATIONAL GUIDANCE AND COUNSELING BY DEVELOPING LOCAL VOCATIONAL INFORMATION MATERIALS

Roanoke City Public Schools

Project Director: Mr. Edward Boley
Mr. Lloyd W. Enoch
P.O. Box 13145
Roanoke, Virginia 24031
(703) 981-2466
(703) 981-2661

Objectives:

1. To develop slide/tape film presentations which describe local vocational education and guidance for use in orientation programs with faculty, students, parents, and community groups including business and industry.
2. To develop brochures containing information about vocational and guidance programs in the school system.
3. To develop a speakers bureau of persons in the community who would be willing to speak to appropriate groups and/or allow field trips to their places of business.
4. To develop a Handbook for Vocational Guidance and Counseling for use by guidance, vocational education and other school personnel, students, parents, and business and industry personnel.

Methodology:

1. Selection of at least twenty vocational education, guidance and other appropriate personnel who will be enrolled in an advanced workshop in Vocational Guidance to be sponsored by the school system through the University of Virginia Extension. The Project Directors will serve as workshop leaders. The task of the individuals enrolled in the workshop will be the preparation of items for accomplishing the objectives of this Project.
2. Review of present literature and audio/visual materials currently available in the school system.
3. Gather information needed for product development.
4. Write and develop materials as specified in the project's objectives.
5. Disseminate materials produced in the workshop.

Contribution to Vocational Guidance and Counseling:

This project will further vocational education in the school system by the development of new informational materials which will be utilized in career guidance and counseling for secondary students. It will also strengthen the rapport among the vocational education personnel, guidance personnel, other school personnel, and personnel in business and industry.

ABSTRACT

CREATING A POSITIVE IMAGE OF THE PROFESSIONAL COUNSELOR IN VIRGINIA

Virginia Personnel and Guidance Association

Project Director: Mr. Theodore E. Remley, Jr.
3001 Beauregard Street
Alexandria, Virginia 22311
(703) 323-4301

Objectives:

1. To develop materials for creating a positive image for the counselor in Virginia, emphasizing the role of the counselor in vocational areas.
2. To devise a plan for disseminating information throughout Virginia about the professional counselor.

Methodology:

1. A committee headed by the project director will develop content for the materials.
2. Materials such as radio spot announcements, brochures, posters, and/or other such audio-visuals will be developed with professional assistance.
3. The project director and his committee will present the VPGA Executive Board with a plan for using materials to promote the image of the counselor in Virginia.

Contribution to Vocational Guidance and Counseling:

1. The public will have a better understanding of the role of the professional counselor in Virginia.
2. Vocational counseling will benefit from an improved image of the counselor as more Virginians understand the role of the counselor.

ABSTRACT

"GUIDELINES FOR LEGAL RESPONSIBILITIES IN VOCATIONAL GUIDANCE AND COUNSELING IN VIRGINIA"

Virginia Tech

Project Director: Dr. Dean L. Hummel
203 UCOB
Virginia Tech
Blacksburg, Virginia 24061
(703) 961-7574

Objectives:

The major objective of this proposed project are: To develop a Professional Handbook for Vocational Guidance and Counseling in Virginia regarding legal issued related to Vocational Guidance and Counseling in Virginia; and to disseminate the Handbook to all school Counselors and Vocational Directors in Virginia.

Methodology:

The project will be implemented through a review of the professional literature, court cases, laws, and regulations pertaining to Vocational Guidance and Counseling in Virginia. The material will be the basis for a Handbook which will offer professional guidelines for Vocational Directors in Virginia.

Contribution to Vocational Guidance and Counseling:

The Handbook will provide guidelines to Vocational and Guidance Counselors pertaining to their legal responsibilities and liabilities specifically regarding the rights of the handicapped and discrimination due to race, sex, and handicaps related to Vocational Counseling. It will better prepare Vocational Counselors in assisting students in placement, testing, and career development.

ABSTRACT

PROJECT IDENTIFICATION-VOCATIONAL EMPLOYMENT AND EDUCATIONAL OPPORTUNITES

Wytheville Community College

Project Director: Dr. Thomas L. Barnes
Wytheville Community College
Wytheville, Virginia 24832
(703) 228-5541

Objectives:

1. Develop video tape of successful alumni for each college curriculum at Wytheville Community College.
2. Produce a manual of local job opportunities.
3. Produce a manual of business/industry profiles.
4. Develop 5 slide/tape programs for 4 college divisions plus one general program for overall college.
5. Provide opportunities for staff to attend conferences/seminars to insure inclusion of current trends in vocational/career development.

Methodology:

1. Invite alumni to visit campus to make a 15 minute video tape for use by the college.
2. Contact 350 local businesses/industries to complete 2 one-page forms on job opportunities in their organization and a profile of this organization.
3. Each college division and the student services department will complete a script for a one half hour slide/tape program about each division (4) and the college in general. Slides/photographs will then be taken throughout the service region to enhance the business/industry and college relationship between education and local employment options.
4. Professional staff will attend 4 conferences/seminars (when available) to insure that current trends in vocational/career development are considered in the production of in-house vocational/career materials.

Contribution to Vocational Guidance and Counseling:

We believe that the general public as well as current and prospective high school and community college students will benefit from the materials that we will produce. Exposure to the facts about job opportunity and a profile of local organizations should enhance decisions concerning educational needs and career choice. Better prepared employees will encourage industry in our area.

ABSTRACT

PLANNING A COMPREHENSIVE VOCATIONAL GUIDANCE PROGRAM
FOR
PRINCE EDWARD COUNTY SCHOOLS

Prince Edward County Public Schools

Project Director: Mr. Thomas R. Mayfield
P.O. Box 427
Farmville, Virginia 23901
(804)392-3191

Objectives:

1. To develop and implement inservice-training to assist in the planning of comprehensive vocational guidance program plans involving teams of school personnel.
2. To develop and/or purchase materials to support comprehensive vocational program planning.
3. To develop and implement vocational guidance needs assessment activities.
4. To develop and implement program evaluation and follow up as a component of the vocational guidance program plan.
5. To visit on going comprehensive vocational guidance programs.
6. To produce a comprehensive, written vocational guidance plan.

Methodology:

1. Inservice-training will be provided project staff through an initial retreat and on-going training sessions.
2. Materials will be developed or purchased to support comprehensive vocational guidance program planning.
3. Need assessment instruments will be developed and administered.
4. Program evaluation and follow-up will be developed as a component of the comprehensive vocational guidance plan.
5. To visit on-going vocational guidance programs.
6. Preparation of a comprehensive, written vocational guidance plan.

Contribution to Vocational Guidance and Counseling:

This project will provide a unified plan for orientation, decision-making, selection of students in academic and vocational education programs.

ABSTRACT

IMPROVEMENT OF VOCATIONAL AND COUNSELING THROUGH
LOW-COST MICROPROCESSOR COMPUTERIZATION OF CAREER INFORMATION

Southwest Virginia Community College

Project Director: Mr. Roderick Moore
U.S. Rt. 19
Richlands, Virginia 24641
(703)964-2555

Objectives:

1. Appropriate professional personnel will be identified and invited to serve on the project advisory committee or to serve as consultants.
2. The project staff (currently employed SVCC faculty and staff members) will visit other related successful project sites
3. The participation of other public agencies, such as area high schools, Virginia Employment Commission, C.E.T.A., Welfare Departments, Department of Rehabiliation Services, Appalachian Agency for Senior Citizens, Viriginia Polytechnic Institute and State University, Virginia Western Community College, etc., will be encouraged.
4. The completed project will be evaluated according to its effectiveness and its potential for expansion and continuation as a working model.
5. Other objectives as reflected in proposal narrative.

Methodology:

The project will be implemented through site visitations by project staff members, visits to SVCC and presentations by consultants, and in-depth study and recommendations by advisory committee, consultants and project staff members.

Contribution to Vocational Guidance and Counseling:

The results of this project will be used as a model for implementing other and more accessible delivery systems of vocational career information within Southwest Virginia, the State at-large and throughout the nation.